

Membership Statuses in DECA’s Online Membership System

The membership system has three identifications for membership: unsubmitted, submitted and not paid, and paid. You can tell the current status of your roster by viewing the Students tab of <https://membership.decaregistration.com/deca#>

Unsubmitted – This means that their information is in the system, but has not yet been invoiced, therefore they are not yet official members. In the system, this is indicated by having a checkbox next to their name as shown below. To submit, you will need to check that box and hit the red Submit Membership button.

Status	Select	Membership ID
	<input type="checkbox"/>	474910

Submitted, but not paid – This means that you have submitted your student(s) but the payment has not yet been received or processed by National DECA. The phrase Pending will appear to the left of the student. Pending status allows them to participate in programs like the Virtual Business Challenge, Stock Market Game, and the free online practice testing provided by Texas DECA. You will receive a payment receipt via email once processed, and the members on that invoice will be converted to paid.

PENDING		47492
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Paid – This is the final step for membership and will allow you to register these students for District competitions. The phrase Member will appear next to their name. They will also then be able to access the student portal for items like previous ICDC transcripts and their membership card.

Status	Select	Member ID
MEMBER		6202