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## DISTRICT DIRECTOR NOMINATIONS

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Information about the nomination and election of District Directors can be found on the [www.texasdeca.web](http://www.texasdeca.web) site. In addition to serving as the chairperson of the district for a two-year term, this person will also service as a member of the DECA Advisory Council.

A person may nominate himself or herself or another person may nominate them. A person who is currently serving as District Director is also eligible to be a candidate for re-election – there is no limited to the number of times a person may be elected to serve.

If you are interested in serving your district and state, please do not hesitate to become a candidate. If you have any questions about the position or the process, please fee free to call the Texas DECA office or one of the current District Directors.

Most of the meetings are held at other functions where most teachers are on travel from their district. Travel expenses to special called meetings are paid for by Texas DECA and reimbursed if personal expenses are incurred.

Ballots and biographical information will be mailed the latter part of April with a return date shortly thereafter. Election results will be announced as soon as possible.

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### ELECTION PROCEDURES FOR DISTRICT DIRECTORS

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1. The current District Director will serve until a new Director is elected during the spring semester. The newly elected District Director will officially assume the office at the summer annual Texas DECA Advisor Council and District Director Meeting.
2. In order to give each district member the opportunity to vote, the election of District Director will be conducted by a mail-in ballot system.
3. The ballots will be returned to DECA, Texas Association, P.O. Box 3308, Galveston, Texas 77552. This address, fax, email and the deadline for returning ballots will be printed on the ballots.
4. The ballots will be counted and verified by the State Advisor and Texas Education Agency Marketing Staff.
5. To be eligible for nomination as a District Director, a person must:
  - a. Have a minimum of two years experience as a Marketing Education Teacher and DECA Advisor
  - b. Be a current member of DECA and have an active DECA chapter.
  - c. Have written permission of their superintendent or appropriate administrator to serve a two-year term and attend all scheduled and called meetings.
  - d. Have the minimum of ten signatures or 10% of the Marketing Education teachers in their district. (Use the nomination Support Form Provided).
  - e. Submit a completed District Director Nomination Form with supporting materials by April 15<sup>th</sup>.
6. To hold the position of District Director a person must meet the following criteria:
  1. Must have taught marketing for two consecutive years
  2. Must currently be teaching marketing education courses
  3. Must have had an active DECA chapter for two consecutive years
  4. Must have a current active DECA chapter
  5. Must be a dues paid DECA member
  6. Must resubmit the application for Director every two years
7. At anytime a current director chooses not be a DECA member then he/she must resign his/her position immediately. The Board of Directors will hold a special election to fill the vacancy.
8. It is the responsibility of the District Director to submit the district financial reports for the leadership conference and district CDC as well as all bank statements to the State Advisor. Directors who fail to submit their financial statements and bank statements will be asked to resign their positions, effective August 1<sup>st</sup>.

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**DISTRICT DIRECTOR NOMINATION FORM**

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Name \_\_\_\_\_ MET District # \_\_\_\_\_

School District \_\_\_\_\_ Home Phone: \_\_\_\_\_

High School Campus \_\_\_\_\_ Office Phone \_\_\_\_\_

Subjects Taught \_\_\_\_\_

Number of years experience as a ME teacher? \_\_\_\_\_ DECA Advisor \_\_\_\_\_

Number of Years as a DECA Member \_\_\_\_\_ Do you have an active chapter \_\_\_\_\_

Please list the following information below (use a separate sheet of paper if necessary):

1. List you ME Accomplishments, committees, honores, offices held, etc.
  
2. List DECA Awards, honors, accomplishments, projects, etc.
  
3. List professional affiliates.
  
4. Please indicate a campaign statement of 150 words or less.
  
5. Please use the Support for Nomination Form to secure signatures of ME teachers from your district who support your nomination. You should have a minimum of 10 signatures or 10% of the Marketing Education teachers in your District. The form should be submitted with this form. You may wish to reproduce and send in several copies rather than one copy with all the signatures.

I have read and understand the duties and responsibilities of the District Director. I also understand that I will be required to have written permission from my superintendent or designee to serve as District Director for my elected term.

\_\_\_\_\_  
Nominees Signature and Date

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**DISTRICT DIRECTOR NOMINATION SUPPORT FORM**

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NAME \_\_\_\_\_ DECA District # \_\_\_\_\_

The Marketing Education teachers' signatures that appear below support the nomination of the person whose name is listed above for District Director.

NAME

SCHOOL

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_
9. \_\_\_\_\_
10. \_\_\_\_\_
11. \_\_\_\_\_
12. \_\_\_\_\_
13. \_\_\_\_\_
14. \_\_\_\_\_
15. \_\_\_\_\_
16. \_\_\_\_\_
17. \_\_\_\_\_
18. \_\_\_\_\_
19. \_\_\_\_\_
20. \_\_\_\_\_

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**DISTRICT DIRECTOR  
Duties and Responsibilities**

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- **Attend Annual Meeting in July and October.**
- **Attend Summer Workshop for Teachers – sponsored by TEA**
- **Coordinate with the State Marketing Education Staff and the State DECA**
- **Director on the location and dates of leadership meetings.**
- **Make recommendations on membership on the district leadership committee.**
- **Coordinate district leadership activities with leadership committee.**
- **Keep the district Marketing Educators of Texas officers informed of all district leadership activities.**
- **Plan and assist with the implementation of district leadership conferences.**
- **Coordinate with the other district committees and the chairperson on a yearly district plan of work.**
- **Represent district on statewide leadership committee.**
- **Send district news to the State DECA Advisor for publication.**
- **Serve as a member of the district conduct review committee.**
- **Work with, or delegate someone to work with, district officers.**
- **Keep financial records of all income and expenses for the district.**
- **Turn in monthly bank statements and copies fo checks for the district.**
- **Turn in participation reports and other paperwork designated by the State Director.**
- **Turn in yearly financial reports at the annual June board meeting.**